

Advanced Driving School LLC

Steps to Drivers Education:

-Sign up for Driver's Ed Services (Obtain CDE Form, Create Online Classroom)

-Go to BMV to obtain Permit (Student will take vision screening and 50 question general knowledge test- all questions are derived from the Indiana BMV Driver Manual)- Once permit is in possession, student can drive with parent/legal guardian or an instructor. Student needs to hold permit for 180 days to be eligible for a probationary license at 16 and 90 days and have completed a Drivers Ed Course and logged 50 hours of driving.

-Items to take to the BMV to obtain Learners Permit

- ✓ CDE Form from Advanced Driving School
- ✓ Original Certified Birth Certificate
- ✓ Social Security Card and or Passport
- ✓ 2 forms of ID- must have full name and address on it (most common: Report Card, Bank Statement, Magazine, Medical Bill, etc)
- ✓ \$9.50

-Student needs to complete online class, should have majority finished prior to signing up for drive sessions with an instructor. Once student is ready to begin driving, student/parent can call Advanced Driving School to schedule sessions.

-Balance must be paid in full prior to 1st drive.

-Student will complete 6 hours of driving with instructor

-Student will also complete 30 hours of online instruction

-Once both are complete and balance is paid in full- student will receive a Completion Form from Advanced Driving School. If student plans on taking the Drive Test (\$25) with Advanced Driving School, we suggest to simply allow Advanced Driving School to keep the form for simplicity and safety. Drive Test can be conducted any time prior to students 16 and 90 day birthday. As long as student is finished with both the 30 hours of online instruction and 6 hours of behind the wheel training, student can take drive test with Advanced Driving School.

-Student will need to continue to drive with parent or legal guardian and log 50 hours of driving prior to 16 and 90 day birthday.

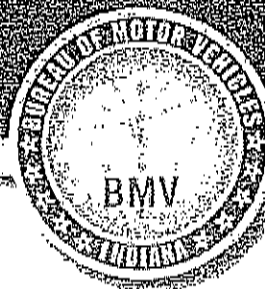
Steps After Driver's Ed:

Before the students 16 and 90 day birthday, they will need to schedule their drive test with either Advanced Driving School or the BMV (if going through the BMV, must be scheduled on or after their 16 and 90 day mark). Once Drive test is completed and the student has held their permit for 180 days and are 16 and 90 days they are then eligible to apply for their Probationary License at the BMV.

Items to take to BMV to obtain Probationary License

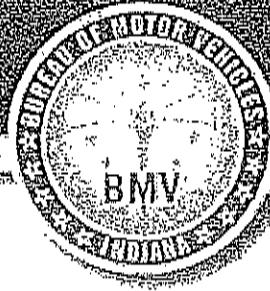
- ✓ Completion Form from Advanced Driving School (with official stamp)
- ✓ Completion Form from Driving Brilliance.com (this can be printed off as soon as student is finished with the online class)
- ✓ Student's permit
- ✓ Student's completed 50 hours log sheet
- ✓ Students will take another vision screening
- ✓ \$17.50

INDIANA GRADUATED DRIVER'S LICENSING SYSTEM



LEARNER'S PERMIT	
MINIMUM ISSUANCE AGE	15 years old with Driver Education
	16 years old without Driver Education
MANDATORY LEARNER'S PERMIT HOLDING PERIOD	180 days
CERTIFIED DRIVING HOURS	<p>50 hours of supervised driving practice is required, 10 must be at night Completed with:</p> <ul style="list-style-type: none"> • A certified driving instructor • A certified driver rehabilitation specialist • A licensed driver with valid driving privileges who is at least 25 years old related to the applicant by blood, marriage or legal status • A spouse who is at least 21 years old. <p>The completed "Log of Supervised Driving Practice – State Form 54706" must be submitted at time of application for a driver's license.</p>
PROBATIONARY LICENSE	
MINIMUM AGE	16 years 90 days old with Driver Education
	16 years 270 days old without Driver Education

Bill of Rights and Code of Responsibilities for Driver Education Students



Students' Rights

1. A BMV licensed and competent instructor, who is knowledgeable about the driver training school curriculum and traffic safety issues.
2. Experience driver education training in a positive, informative, interesting, and challenging manner.
3. To be treated in a courteous, civil, and respectful manner.
4. Attend class in a clean, secure, fully equipped classroom or to participate in a quality online classroom experience.
5. Practice driving in a vehicle that is clean, safe, and fully functional under Indiana law and BMV requirements.
6. Each student and parent has the right to view the school and instructor license.
7. Subject to space requirements, a school must allow parental attendance at classroom training. However, parents must not intervene nor interfere while the session is in progress.
8. Students and parents have the right to submit a complaint with the BMV regarding problems associated with a driver training school or instructor. An email detailing the issue may be sent to DriverEducation@bmv.in.gov. Complaints may also be mailed to: Indiana Bureau of Motor Vehicles, Attention: Driver Education, 100 North Senate Avenue, Room N481, Indianapolis, Indiana 46204.

Students' Responsibilities

1. Be attentive during instruction without such distractions as cell phones, and/or any electronic devices that may interfere with training.
2. Treat the instructor and all others in the class with courtesy and respect.
3. Respect the property of the driver training school.
4. Drive safely and in accordance with all laws, regulations and directions from the instructor.

MINOR'S LEARNER'S PERMIT REQUIREMENTS AND RESIDENCY AFFIDAVIT



LEARNER'S PERMIT REQUIREMENTS

Before a learner's permit can be issued to a minor applicant under eighteen (18) years of age, a parent or guardian must provide the minor's documents (items 1-6).

1. Completed Certificate of Driver Education (CDE) form from the approved driver education program or school (if applicable).
2. One document from the "Identity" list on the back of this flyer (Section 1)
3. One document from the "Lawful Status" list on the back of this flyer. (Section 2)
4. One document from the "Social Security" list on the back side of this flyer. (Section 3)
5. Two documents from the "Indiana Residency" list on the back of this flyer. (Section 4)
6. Proof of financial liability must be signed on the learner's permit application by a parent, legal guardian, or in the absence of person described prior, any other adult who is willing to assume the obligation of financial liability.

*Note: If the minor does not have two original documents from the "Indiana Residency" list, an individual who is eighteen (18) years of age or older may sign an Indiana Residency Affidavit, if they live with the minor.

INDIANA RESIDENCY AFFIDAVIT

The individual signing an Indiana Residency Affidavit must present:

Option A:

- A valid Indiana driver's license or identification card; and
- One document from the "Identity" list (Section 1) on the backside of this flyer; and
- Two documents from the "Indiana Residency" list (Section 4) on the back side of this flyer; or

Option B:

- An unexpired SecureID driver's license or SecureID identification card reflecting the current address.
- If the address has changed from what is displayed on the card, the individual signing the Indiana Residency Affidavit must present the SecureID along with two documents from the "Indiana Residency" list. (Section 4)

FINANCIAL LIABILITY

- The individual assuming financial liability must sign the Agreement of Financial Liability affidavit on the back of the application.
- The individual signing financial liability (affiant) must present acceptable documents proving identity, including a government-issued photo identification.

DOCUMENTS REQUIRED FOR A SOCIAL SECURITY DRIVER'S LICENSE OR ID CARD

and public information to help new Indiana residents understand the documents required before visiting a DMV office. Documents for driver's license or identification card applications may be submitted to DMV offices or to the office of identification and compliance for ID documents.

Indiana residents who are not U.S. citizens and who do not have a Social Security number or proof of legal status and Indiana residency (unless ID documents are required).

TO ENSURE THAT YOUR APPLICATION PROCESS IS AS SMOOTH AS POSSIBLE, REMEMBER:

- All name documents are verified with the Department of Homeland Security (DHS).
- Documents are subject to DHS review and approval. Additional information may be required for DHS to place a unique number on your license and document.
- The names on your Social Security number, Indiana license, and your Indiana ID card may not be identical.

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1 IDENTITY 2 LEGAL STATUS 3 SOCIAL SECURITY NUMBER

Present ONE original document to establish identity. More than one document may be required.

- Unexpired U.S. Passport or Passport Card.
- Original or certified copy of a birth certificate filed with a U.S. state or territory office of vital statistics or equivalent agency in your state of birth.
- Consular Report of Birth Abroad (CRBA) issued by U.S. Department of State; Forms FS-240, DS-1350, or FS-345.
- Certificate of Citizenship; Forms N-560 or N-561.
- Certificate of Naturalization issued by DHS; Forms N-550 or N-570.
- Unexpired Permanent Resident Card; Form I-551.
- Unexpired foreign passport in your name with English subtitles or translation, with an unexpired U.S. Visa and an approved I-94.
- Unexpired foreign passport without a U.S. Visa if you authorized admittance and lawful status can be verified by DHS.
- Unexpired employment authorization card; Form I-766.
- Unexpired Indiana State ID credential.
- Other documentation as determined by DHS or the DMV Commission.

Documents may establish identity and lawful status. If name contains the U.S. state's birth certificates do not establish lawful status.

Present ONE original document to establish lawful status. More than one document may be required.

- Unexpired U.S. Passport or Passport Card.
- Original or certified copy of a birth certificate filed with a U.S. state or territory office of vital statistics or equivalent agency in your state of birth.
- Consular Report of Birth Abroad (CRBA) issued by U.S. Department of State; Forms FS-240, DS-1350 or FS-345.
- Certificate of Citizenship; Forms N-560 or N-561.
- Certificate of Naturalization issued by DHS; Forms N-550 or N-570.
- Unexpired Permanent Resident Card; Form I-551.
- Unexpired foreign passport in your name with English subtitles or translation, with an unexpired U.S. Visa and an approved I-94.
- Unexpired foreign passport without a U.S. Visa if you authorized admittance and lawful status can be verified by DHS.
- Proof of application for asylum in the U.S.; Form I-589.
- I-197 Notice of Action received by DHS and accompanied by other U.S. Citizenship and Immigration Services (USCIS) documents.
- Other USCIS lawful status documents that can be used to verify lawful status with DHS.

IMPORTANT NAME CHANGE INFORMATION: If your current legal name differs from the name on your identity document, birth certificate, passport, etc., you must show legal proof of the name change (including a full name change with an original marriage license, divorce decree, or court order).

Present ONE original document with your name and Social Security number to establish Social Security number.

- Social Security Card.
- W-2 Form.
- SSA-1699 Form.
- A non-SSA-1699 Form.
- Pay stub containing the applicant's name and Social Security number.

All Social Security information will be verified. If you are unable to document eligibility for a Social Security number (SSN), you must provide proof of ineligibility from the Social Security Administration (SSA). Letters that are more than 60 days old will not be accepted.

The applicant's SSN presented in the DMV must match the information that the SSA has in its records for the SSN or for the SSA documentation.

4 INDIANA RESIDENCY

Present TWO original documents with your name and Indiana residential address. Only one Indiana residency document may contain residential address. A post office box will not be accepted.

- U.S. Postal Service change of address confirmation.
- An Indiana voter registration card.
- Survey of your Indiana property.
- Utility company certificate, electric or telephone bill dated within 60 days of application.
- Residence mortgage or automobile contract for lease or rental contract.

- Bank statement or bank transaction receipt dated within 60 days of application.
- Current motor vehicle loan payment book.
- Valid home owner's title or car insurance policy dated within 60 days of application.
- W-2 Form, property tax, estate tax bill, or Social Security Administration or other pension or retirement benefit benefit statement dated within current or immediately prior year.
- Pre-printed pay stub dated within 60 days of application.

- Indiana Family and Social Services Administration child support, child support, Medicaid, or Medicare receipt statement dated within 60 days of application.
- Valid Indiana insurance permit.
- First-class mail from any federal or state court or agency dated within 60 days of application.
- Valid and active ID card issued pursuant to the Indiana Homeless and Confidentiality Program under IC 5-16-2.

DRIVING RESTRICTIONS

If you obtain a learner's permit when you are younger than 16 years old you may practice driving only after you begin an approved driver education program.

If you have a learner's permit for driver education, you may only drive when you are accompanied by a certified driving instructor; certified driver rehabilitation specialist; when a licensed driver with valid driving privileges who is 25 years or older related by blood, marriage or legal status; or, a spouse with valid driving privileges who is 21 years or older, is seated in your vehicle's front passenger seat.

If you are between the ages of 16 years and 18 years old and you are not enrolled in a driver education program, you may practice driving with a learner's permit only when a licensed driver with valid driving privileges who is 25 years or older related by blood, marriage or legal status, or a spouse with a valid driving privileges who is 21 years or older, is seated in your vehicle's front passenger seat.

If you are 18 years or older, you may practice driving with a learner's permit only when accompanied by a licensed driver with valid driving privileges who is 25 years or older or spouse who is 21 years or older.

OPERATIONAL RESTRICTIONS

PASSENGER RESTRICTIONS

You may not drive with any passengers for 180 days after you obtain your probationary driver's license, unless one of the following individuals is seated in your vehicle's front passenger seat: A certified driver education instructor; an individual with valid driving privileges who is 25 years or older; or your spouse with valid driving privileges who is 21 years or older. During the 180 days after you get your probationary driver's license you may; however, drive with your child, step-child, sibling, step or half-sibling or spouse during the hours allowed by law without an accompanying individual.

TELECOMMUNICATION DEVICES

If you have a probationary driver's license you may not operate a motor vehicle while using a telecommunication device, such as a cell phone, unless the device is being used to make a 911 emergency call.

